

Good afternoon CPHS Parent/Guardians,

Please see the information below regarding the [UCDSB's Return to School Guide](#) that was posted to our board website on Friday, August 14. Please read below and know that our board is **asking all parents/guardians to complete the [Confirmation of Attendance Form](#) for each student in your home**. This information is necessary for us to plan for the new school year and to finalize staffing. We ask that a form for each student is completed by **11:45 p.m. on Thursday, August 20**.



The Upper Canada District School Board is looking forward to welcoming students and staff safely back to school in September. The school district, in close collaboration with the Ministry of Education and with our local Medical Officers of Health, will be reopening schools for instruction on September 4, 2020. Changes to routines and procedures are to be expected as we put requirements for enhanced health and hygiene practices in place in our schools.

We ask that you review the information in the Return to School Guide (available in the sections below or in the [printable PDF](#)) and the information in our [FAQ section](#) so that you have a better understanding of what school will look like this year and can make an informed choice to confirm whether your child(ren) will be attending school in-person or if they will be learning remotely from home.

To indicate your choice, complete the [Confirmation of Attendance Form](#) for each student in your home. This information is necessary for us to plan for the new school year and to finalize staffing. We ask that a form for each student is completed by **11:45 p.m. on Thursday, August 20**.

CONFIRMATION OF ATTENDANCE FORM

Section 1: Background and Guiding Principles

Section 2: Equity and Inclusion

Section 3: Preparing Our Schools

In this section, you will find information on:

1. 3.1 School Attendance
2. 3.2 Admission for Students to Transfer from Distance Learning to Local Schools After September 2020
3. 3.3 Preparing our School Sites – General Site Preparation Measures:
 1. 3.4 Water fountains
 2. 3.5 Custodial support in schools
 3. 3.6 Physical spaces within classrooms
 4. 3.7 Health Screening

 1. 3.8 Outbreak Protocol
 2. 3.9 Contact Tracing – Students
 3. 3.10 Parents, Volunteers and Visitors Within Our Schools
 4. 3.11 Meetings
 5. 3.12 Wellness Room

1. 3.13 Transportation

Section 4: The Learning Environment

In this section, you will find information on:

1. 4.1 Elementary Class Organization
2. 4.2 Secondary Class Organization

1. 4.3 Arrival and Dismissal
2. 4.4 Health and Safety practices – Hand Hygiene
3. 4.5 Health and Safety practices - Wearing of Masks or Face Coverings
4. 4.6 Personal belongings and Storage
5. 4.7 Learning materials

1. 4.8 Recess
2. 4.9 Lunch
3. 4.10 Washrooms
4. 4.11 Classroom doors
5. 4.12 Use of outdoor space
6. 4.13 Communication to Parents/Guardians

1. 4.14 Learning Commons

Section 5: Teaching and Learning

In this section, you will find information on:

1. 5.1 Mental health and well-being
 2. 5.2 Transition to a new grade
-
1. 5.3 Distance Learning for the 2020-2021 School Year
 2. 5.4 Assessment and Evaluation
 3. 5.5 Secondary School Students Assessment and Evaluation
 4. 5.6 Provincial EQAO Assessments
 5. 5.7 Music
-
1. 5.8 Physical Education, Science, The Arts, and Technology-Based Courses
 2. 5.9 Sports (Intramurals and Interscholastic Athletics)

Section 6: Secondary School Program Consideration: Student Success Focus

In this section, you will find information on:

1. 6.1 Specialist High Skills Major (SHSM) Programs
1. 6.2 OYAP and Dual Credit programs
2. 6.3 Co-operative Education
3. 6.4 Community Involvement / Community Service Hours
4. 6.5 Literacy Requirement for Graduation

Section 7: Special Education

In this section, you will find information on:

1. 7.1 Supporting Students with Special Education Needs
2. 7.2 Supporting Students with Mental Health Needs
3. 7.3 Transition to school

Section 8: Transition to Kindergarten

Section 9: International Education

Section 10: Preparing Staff

In this section, you will find information on:

1. 10.1 Health and Safety: A Shared Responsibility
2. 10.2 Staff meetings, staff rooms, and gatherings
1. 10.3 Shared resources and materials

Section 11: School Operations

In this section, you will find information on:

1. 11.1 Fire and Lockdown Drills
2. 11.2 Field trips
1. 11.3 Community use of schools

2. 11.4 Assemblies
3. 11.5 Electronic payments
4. 11.6 Play Structures
5. 11.7 Student Nutrition Programs

Thank you,

Shelley Riddell

Principal